

HOME BASED BUSINESS APPLICATION SHEET Updated 2/13/2012

Date: _____

Name of Applicant: _____

Mailing Address: _____

Zip Code: _____

Phone Number: (_____) - _____ - _____ Business Number (_____) - _____ - _____

NAME OF BUSINESS: _____

LOCATION OF BUSINESS (ADDRESS): _____

Please describe in detail the nature of the business and the hours and location of the home business:

ZONING DISTRICT _____ MAGISTERIAL DISTRICT _____

TAX MAP SECTION ___ PARCEL ___ LOT ___ SUBDIVISION _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

- 1) Will the business have any employees other than you? If so how many total employees and how many are family members residing on the property?

- 2) Will there be any change in the outside appearances of the building or premises or other visible evidence of the conduct of the home business? Yes ___ No ___ Please explain if yes

- 3) Will there be any signs for advertising purposes? Yes ___ No ___ If yes please give size of sign(s) _____

- 4) Will customers come to the property? Yes ___ No ___
- 5) How much more traffic will be generated with this Home Business? (ex. # of customers expected per day, frequency of delivery trucks, employee traffic)_____

- 6) Will any equipment or process be used at the Home Business location which creates noise, vibration, glare, fumes or electrical interferences? Yes ___ No ___ If yes please explain

Please read the definition as found in the Buckingham County Zoning Ordinance as adopted on February 13, 2012. If you have any questions, please contact the office.

Home Based Business - a business located on the same property with the owner’s primary dwelling, which may be located within the home or in a separate building, may employ those residing on the premises and no more than three persons that do not reside at the property and that does not create noise, vibration, glare, fumes or electrical interference detectable and sustained to the normal senses off the lot. If business is not a permitted use then must apply for Special Use Permit. (All home-based businesses must comply with any covenants and restrictions that have been recorded with the land.) However, home offices which have no outside presence; including but not limited to signs, storage, customers, production, manufacturing; shall be exempt from the requirement of a Special Use Permit.

I HEREBY APPLY FOR APPROVAL TO CONDUCT THE HOME BUSINESS IDENTIFIED ABOVE AND CERTIFY THAT THIS ADDRESS IS MY LEGAL RESIDENCE. I HAVE READ AND DO UNDERSTAND THE BUCKINGHAM COUNTY HOME BUSINESS RESTRICTIONS AND FURTHER CERTIFY THAT MY BUSINESS MEETS THE SPECIAL USE EXEMPTION REQUIREMENTS.

Any change or expansion of this Home Business shall require that you as the applicant contact the Buckingham County Zoning Office.

Signature: _____ Date: _____

Print Name: _____

OFFICE USE ONLY -----

___ APPROVAL ___ DENIAL

Signature of Agent: _____ Date : _____

Comments: _____
